

KCC : Help needed for 2022 Season

Club Secretary	Organise Club Meetings and take minutes. General correspondence. Liaise with other committee members. Tea rota
Fixture Secretary	Co-ordinate all League, T20, Sunday & Junior games. Oversee printing of Fixture Book
Junior Committee	Organise fixtures & training sessions for Juniors. Organise fundraising events for Junior Section
Sponsorship Secretary	Liaise with Sponsors & Supporters. Find new Sponsors. Ensure all Advertising Boards, Fixture Boards & Clothing logos are up to date and acceptable to Sponsors. Organise facilities for Match Day Sponsors. Liaise with Treasurer re Sponsors Invoices
Website & Social Media	Keep KCC Website updated with general Club information, news on fundraisers, season updates, match reports etc. Publicise club events & activities on Social Media
Players Officer	Support overseas player, find accommodation & employment, oversee their welfare whilst playing for KCC. Recruit new local players to top up the squad
H&S / Welfare	Ensure all KCC Risk Assessments & Welfare matters are compliant including coaches, PVG & First Aid Certification
Social Events Officer	Organise the popular Farmers Day & Sponsors Day events. Initiate additional fundraising events for KCC
Marquee / Grounds Team	Set up/remove Covers/Sight Screens etc at start and end of season. Putting up/taking down marquee as required during season
Match Results & Reports	File weekly results on ESCA website. Write weekly match reports & submit to local press
Area Rep	Represent KCC at South of Scotland Cricket Association Meetings (2 per year)
Teas	Volunteers needed for home game teas
Bus Drivers	Volunteers needed to drive 1st team minibus to away matches